

**Job Description:**

Loudoun County Fire and Rescue's Fire Marshal's Office is seeking qualified applicants for a full-time Civilian Fire Inspector position working 40 hours a week. The successful candidate will be responsible for the following: Performs timely and professional fire prevention inspections. Issues Notices of Violations and related correspondence as appropriate. Performs follow up inspections as needed. Submits accurate inspection reports. Assists the Code Enforcement supervisor in the research of codes and other regulations to ensure the Loudoun County Fire Prevention Code remains current. May be required to draft technical documents for code change hearings or for the internal dissemination to staff. Reviews technical development plans and provides comment on critical fire or related safety requirements. May participate in local, regional, state and national organizations or committees for the development of codes, standards and regulations organized to improve services or the public's quality of life. Provides fire and life safety education to the public and conducts professional presentations as required. Provides timely and professional response to citizen requests for assistance in the interpretation of local codes and regulations. Processes Fire Marshal Permits and provides accurate information in a courteous, professional and efficient manner. Researches law and code in order to produce technical reports.

**About Loudoun County:**

Loudoun County Fire and Rescue (LCFR) is a combination career/volunteer organization comprised of close to 600 employees and 800+ active operational and administrative volunteers. The Department is a growing organization that serves a large and diverse population located 30 miles northwest of Washington, DC. We provide a full range of emergency and non-emergency services to approximately 400,000 citizens within a 520 square mile area. Additional information about the Department can be found at [www.loudoun.gov/fire](http://www.loudoun.gov/fire). We seek to hire a highly motivated, effective, and diverse workforce to meet the needs of the County's citizens and visitors and support the Department's core values of Teamwork, Integrity, Professionalism, and Service. Loudoun County offers a meaningful career, competitive salary, and a comprehensive benefits package. Additional information can be found at [www.loudoun.gov/benefits](http://www.loudoun.gov/benefits). LCFR is a member of the LC-CFRS, comprised of 15 volunteer Fire/Rescue agencies and the career department, with the career Chief serving as the System Chief.

**Job Requirements:**

Any combination of education and experience equivalent to a high school diploma or GED and Four (4) years' experience in the fire prevention/inspection or building construction trade to

include considerable experience interacting with the public. Prefer college coursework in fire prevention or engineering.

Valid state driver's license required at time of hire. Must obtain and maintain certification in the following within 9 months of appointment: Virginia NFPA 1031 Fire Inspector, and Virginia DHCD Core certification, HazMat Awareness, CPR, and OSHA Bloodborne Pathogens.

Preferred, but not required: NFPA Hazardous Materials Operations, NFPA Firefighter I and II.

**Special Requirements:**

Position may be assigned to work night, holidays or weekends. Position requires ability to exhibit manual dexterity, walk for extended periods of time (in excess of 2 hours) and climb stairs or ladders. Must be able to lift, push or pull heavy objects weighing up to 50 pounds and maintain physical fitness commiserate with job tasks.

**Post Conditional Offer Contingencies:**

Selection process comprised of application review, in-person interview(s), and background investigation, to include criminal record, NCIC, credit, and DMV checks and fingerprinting.