

Minutes
VFPA Board of Directors Meeting
April 8, 2014

Board Meeting called to order by President Duckwitz at 1000 hours. The meeting was a conference call format via 800-313-7108, conference I.D. is: 9209#, personal code is: 9209#.

ATTENDANCE: *Board members in attendance are noted with an "X".*

<input checked="" type="checkbox"/> Ronnie Campbell	<input checked="" type="checkbox"/> Ernie Little
<input checked="" type="checkbox"/> Dave Diamantes	<input type="checkbox"/> Jeremy Luttrell
<input checked="" type="checkbox"/> Robby Dawson	<input checked="" type="checkbox"/> Shawn Maddox
<input checked="" type="checkbox"/> Lee Duckwitz	<input checked="" type="checkbox"/> John McCormick
<input checked="" type="checkbox"/> Elaine Gall	<input checked="" type="checkbox"/> Duane Perry
<input checked="" type="checkbox"/> Jim Hartnett	<input checked="" type="checkbox"/> Steve Philips
<input checked="" type="checkbox"/> George Hollingsworth	<input checked="" type="checkbox"/> Travis Wright
<input checked="" type="checkbox"/> Al Johnson	
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

PRESIDENT'S REPORT – Lee Duckwitz

- Lee presented a budget update (see attached). New budget for 2014-15 budget year will be prepared in July.

TREASURER'S REPORT – Ernie Little

- See attached report.

AREA REPRESENTATIVE REPORTS:

Area 1 Report – Steve Phillips

Nothing to report

Area 2 Report

Nothing to report

Area 3 Report

Nothing to report

Area 4 Report

Nothing to report

Area 5 Report

Nothing to report

Area 6 Report

Nothing to report

OLD BUSINESS:

- No old business

NEW BUSINESS:

- President Duckwitz submitted a recommendation to nominate Ernie Little for Life Membership at the annual meeting.

Motion: Robby Dawson

Second: Duane Perry

Discussion: No further discussion.

Vote: Passed unanimous by roll call vote

COMMITTEE REPORTS:

Bylaws Committee Report

- George presented bylaws amendments and suggestions that were submitted. Proposed bylaws will be posted on the website for 30 days and be on annual meeting agenda for vote in Virginia Beach in May.

Training Committee Report

- Jim Hartnett questioned confirmation on room bookings and tables needed at Virginia Beach.

Fire Services Board – Robby Dawson

- Nothing to report.

Meeting adjourned at 1100 hours

VFPA Budget for 2014

To the best of my knowledge the projected income for 2014 is \$27,700.00. Break down of 4200.00 membership dues, 3000.00 Roanoke conferences and 20,500.00 Virginia Beach conferences.

Line Items

1) Red Book	400.00/400
2) Merchandise	1100.00/1100.00
3) Accounting	3000.00/2632.50=367.50
4) Annual Dues Region 7	100.00/-100.00=0**
5) Travel (region 7,NFPA,ICC hearings)	5000.00/-403.20=4596.80
6) Rodes Consulting	2000.00/-1000.00=1000
7) Web Site Maintenance	600.00/103.90=496.10
8) Charge card Fees	1300.00/246.16=1053.84
9) Banking fee	2000.00/-29.85=1970.15
10) Scholarship	2000.00/2000
11) Cvent	3700.00/3700
12) Training Committee	3000.00/3000.00
13) Office Supplies	500.00/500.00
14) Presidents Discretionary Fund	1000.00/1000.00
15) Events Funding	2000.00/2000.00
TOTAL	

Budget Start \$27,700.00/ Remaining \$23,184.39

Income so far this year is 850.00 Dues received/

VFPA Treasurer's Report
February 1, 2014 to March 1, 2014

3/1/2014

Starting Balance in BB&T Checking		\$18,288.61
Income		
2/3/2014	Deposit- 2014 Spring Conference fee- Pearce, Randy	\$290.00
2/3/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT	\$290.00
2/7/2014	Deposit- 2014 Spring Conference fee- Childress	\$290.00
2/7/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT	\$290.00
2/10/2014	Deposit- 2014 Spring Conference fee discounted 3- Gaskill, Harold- check 3858367	\$240.00
2/10/2014	Deposit- 2014 Spring Conference fee- McCann, Steve	\$290.00
2/10/2014	Deposit- 2014 Spring Conference fee- Martin, Terry	\$290.00
2/10/2014	Deposit- 1 year membership- Martin, Terry	\$35.00
2/10/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT	\$615.00
2/11/2014	Deposit- 1 year membership- Osborne, Michael	\$290.00
2/11/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT	\$290.00
2/14/2014	Deposit- 2014 Spring Conference fee- Caussin, John	\$290.00
2/14/2014	Deposit- 2014 Spring Conference fee- Bowman, Steve	\$290.00
2/14/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT	\$580.00
2/24/2014	Deposit- 2014 Spring Conference fee- Hale, Linda	\$290.00
2/24/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT	\$290.00
2/28/2014	Deposit- 1 year membership- Shabazz, Jameel	\$35.00
2/28/2014	Deposit- 3year membership- Munker, Royce	\$60.00
2/28/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT	\$95.00
TOTAL		\$2,690.00

DISBURSEMENTS

2/3/2014	MERCH FEES CAPITAL ONE MRCH VFPA ACH CORP DEBIT	(\$148.64)	Intuit charge card fee
2/4/2014	2083568361 EZ-NETTOOLS VFPA ACH CORP DEBIT	(\$51.95)	Website maintenance
2/5/2014	MTOT DISC BANKCARD VIRGINIA FIRE PREVENTI ACH CORP DEBIT	(\$24.90)	Intuit charge card fee
2/8/2014	Check- 1691- Moran and Company	(\$124.00)	January

			bookeeping
2/8/2014	Check 1692- Lionel Duckwitz	(\$134.40)	ICC Region 7- Room \$78.40, \$56.00 perdiem
2/8/2014	Check 1693- George Hollingsworth	(\$134.00)	ICC Region 7- Room \$78.40, \$56.00 perdiem
2/8/2014	Check 1694- Duane Perry	(\$134.40)	ICC Region 7- Room \$78.40, \$56.00 perdiem
2/20/2014	BB&T on line banking fee	(\$9.95)	Monthly banking fee
TOTAL		(\$762.24)	
 Outstanding Checks			
2/8/2014	Check 1693- George Hollingsworth	(\$134.40)	ICC Region 7- Room \$78.40, \$56.00 perdiem
Bank Statement balance 1/31/14		\$20,640.37	
Outstanding Checks		(\$134.40)	
Checkbook balance should be		\$20,505.97	
Check book balances with bank.			

Fulton Bank CD \$28,625.85
Draws 0.5% interest and matures on 12/6/15
Interest drawn for year 2013= \$143.49

Submitted by,
Ernie Little
Treasurer

**VFPA Treasurer's
Report**

2/2/2014

January 1, 2014 to January 31, 2014

Starting Balance in BB&T Checking \$14,529.51

Income

1/3/2014	Deposit- 1 year existing membership renewal- Steve Sites	\$30.00	
1/3/2014	MERCH DEP CAPITAL ONE MRCH - VFPA		\$30.00
1/8/2014	Deposit- 3 year existing membership renewal- Ennis, John	\$40.00	
1/8/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT		\$40.00
1/14/2014	Deposit- 1 year existing membership renewal- Edstrom, Michael	\$30.00	
1/14/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT		\$30.00
1/14/2014	Deposit- 3 year existing membership renewal- Nash, Mark	\$50.00	
1/14/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT		\$50.00
1/22/2014	Deposit- 1 year new membership- Mike Osbourne	\$30.00	
1/22/2014	Deposit- 2014 Spring Conference fee partial- Moore, Neil	\$50.00	
1/22/2014	Deposit- 2014 Spring Conference fee discounted- Garst, Wayne	\$240.00	
1/22/2014	Deposit- 2014 Spring Conference fee discounted- Buchanan, Andrea	\$240.00	
1/22/2014	Deposit- 2014 Spring Conference fee discounted- Hanks, Billy	\$240.00	
1/22/2014	Deposit- 2014 Spring Conference fee (non-member)- Goode, Tom	\$290.00	
1/23/2014	Deposit- 2014 Spring Conference fee discounted- Mack, Jr, Thomas	\$240.00	
1/23/2014	Deposit- 2014 Spring Conference fee partial discounted- Moore, Neil	\$190.00	
1/27/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT		\$430.00
1/27/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT		\$1,090.00
1/24/2014	Deposit- 2014 Spring Conference fee discounted non-member- Smallwood, Matthew	\$290.00	
1/24/2014	Deposit- 2014 Spring Conference fee discounted- Joyner, Mark	\$240.00	
1/24/2014	Deposit- 2014 Spring Conference fee discounted- Soaper, James	\$290.00	
1/24/2014	Deposit- 3 year membership fee- Soaper, James	\$50.00	
1/28/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT		\$870.00
1/27/2014	Deposit- 2014 Spring Conference fee- Oprandy, Peter	\$240.00	
1/30/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT		\$240.00
1/28/2014	Deposit- 2014 Spring Conference fee- Barrero, Anrhony	\$290.00	
1/31/2014	MERCH DEP CAPITAL ONE MRCH VFPA ACH CREDIT		\$290.00

TOTAL \$3,070.00

Disbursements

1/2/2014	1689	Check 1689- Rhodes Consulting	(\$1,000.00)
1/2/2014		MTOT DISC BANKCARD VIRGINIA FIRE PREVENTI ACH CORP DEBIT	(\$24.90)
1/3/2014		2083568361 EZ-NETTOOLS VFPA ACH CORP DEBIT	(\$51.95)

1/3/2014	MERCH FEES CAPITAL ONE MRCH VFPA ACH CORP DEBIT	(\$13.60)
1/20/2014	1690 Check 1690- Odin, Feldman, and Pittleton	(\$192.50)
1/21/2014	BB&T on line banking fee	(\$9.95)
TOTAL		(\$1,292.90)
Outstanding Checks		
None		\$0.00
Bank Statement balance 1/31/14		\$18,288.61
Outstanding checks		\$0.00
Checkbook balance should be		\$18,288.61
	Check book balances with bank.	
Fulton Bank CD		\$28,625.85
	Draws 0.5% interest and matures on 12/6/15	
	Interest drawn for year 2013= \$143.49	
Submitted by,		
Ernie Little		
Treasurer		

Minutes
VFPA Board of Directors Meeting
April 8, 2014