**Subject:** Meeting of the Board of Director of the Virginia Fire Prevention Association

**Opening:** Welcome provided by President Elect Elaine Gall; meeting took place on Thursday , June 29, 2017 at the VDFP/SFMO Office on Culpepper, VA.

President Hollingsworth has approved the meeting of the newly elected board to be held on this date due to vacation schedules. No official action was completed by the board, a quorum of the board was present.

**Call to Order:** Meeting was called to order at 10:10 am

**Pledge of Allegiance:**

**Introduction of guest:** None Present

**Roll Call: *(members present)***

President Elaine Gall

First Vice Duane Perry

Second Vice Jeremy Luttrell

Treasure Shawn Maddox (on conference call)

Secretary Gerry Maiatico

Delegate Jimmy Csizmadia

Delegate Linda Hale

Past President George Hollingsworth

Region 2 - Mike Armstrong

Region 3 - Mike Hall

Region 4 - Todd Garwood (on conference call)

Region 5 - Mike Hall

**Goals and Objectives for the Year:**

President Gall discussed the goals and objectives of her leadership for the VFPA. This will be sent to the membership in the July VFPA Newsletter.

**Next Board Meetings**:

President Gall has scheduled the next Board Meeting for Wednesday, August, 9th at 10am at the Albermarle County Fire and Rescue Administration Building located at 460 Stagecoach Road, Charlottesville, VA 22902.

**Upcoming Conferences:**

VFPA Fall Conference is October 23rd and 24th. Wytheville, Virginia (details forthcoming)

Virginia Code Education Conference - July 24th, 25th, and 26th President Gall will be in attendance with Secretary Maiatico and Past-President Hollingsworth presenting training topics at the event on behalf of VFPA.

**Committee Meetings:**

List of meetings and schedule will be sent out by the committee chairs

**VIP Events:**

President Gall discussed any events that she as the newly elected president that she should be attending on behalf of the VFPA.

**Etc.:**

Region 7 needs a regional representative; First President Perry discussed nominating Mike Osborne who is a fire inspector for the Airport. President Gall will take under advisement and reach out to Mr. Osborne for discussion.

President Gall has appointed Mike Hall for Region 3 and Mike Armstrong for Region 2 for the open Regional Representatives to the Board.

**Committees Discussions:**

President Gall discussed the number of committees; the by-laws require 10 committees and President Gall feels that some can be consolidated and combined.

Discussion on the responsibility of the President along with the first and second Vice Presidents as committee chairs.

President Gall would like too see members from outside the board to serve on the committees. Secretary Maiatico will send an email out to the membership and solicit interest.

*An email will be sent to the membership requesting members fill the roles of committee members for the following: Finance (non-voting), Code Review (non-voting), Meritious Award and Nominating (non-voting), Training Conference.*

*The following committee assignments will be filled as of July 1, 2017:*

**Membership Committee:**

Second Vice will serve as the Chair of the committee with each region representative serving on the committee.

**Finance Committee:**

Discussion on the finance committee, President Gall would like to see this this moved from 3-5 members to 3 members. President Gall would like to see past- treasure Ernie Little to serve on this committee. Mike Armstrong will serve as the chair of this committee with Ernie Little and George Hollingsworth as committee members.

**Code Review Committee:**

Linda Hale will serve as the committee chair with Duane Perry, Mike Armstrong and Jeremy Luttrell. We will send a email out to the membership looking for additional members to serve on this committee.

**Meritorious Award Committee:**

President Gall has suggested that this committee should be filled by the Nominating Committee.

**Technology Committee:**

Secretary Maiatico will serve as committee chair with Second Vice Luttrell and the membership committee will serve as committee members.

**Legislative Committee:**

President Gall has suggested that the legislative committee will be filled by the code committee members.

**Trust Agreement Rules Committee:**

First Vice President Perry will serve as the committee chair. Past-president Hollingsworth will serve as a committee member. Additional members will be solicited through the email to membership.

**Training Conference Committee**:

First Vice President Perry will serve as chair with Delegate Csizmadia and Region 5 Pearce serving as committee members.

**Merchandise Committee:**

Delegate Csizmadia will serve as chair with Region 5 Pearce and Region 1 Phillips serving as committee members.

**Nominating Committee:**

Past-President Hollingsworth will serve as the chair for this committee. He will reach out to find persons interested in serving as committee members.

**Past-Presidents Committee:**

President Gall discussed with Past-President Hollingsworth on getting the past- presidents together and getting involved. President Hollingsworth will work on contacting past-presidents and discussing.

**Grants and Funding committee:**

Treasure Maddox will serve as chair of this committee.

**Representatives:**

*The following members will serve as VFPA representatives to the following groups:*

BCAAC: Delegate Csimadia

ICC Region 7: Second Vice President Luttrell

Fire Services Board: Past-President Dawson

2018 ICC Conference: State Fire Marshal Brian McGraw

Second Vice President Luttrell

VCEC: President Gall

**Update contact information:**

A updated Board of Directors contact list is being put together, any board member not present is asked to email Secretary Maiatico and update contact information if needed.

**Meeting adjourned at: 12:08pm**

*Meeting Minutes Submitted as approved by President Gall on this date 06/30/2017.*

*Gerry R. Maiatico, Secretary VFPA*