



Virginia Fire Prevention Association

3rd Quarter VFPA Board Meeting Minutes - March 30, 2017

- Call to order: George Hollingsworth
- Introduction of any guests: Bill Lloyd
- Roll Call of Board members in Attendance:

X	George Hollingsworth	President
X	Elaine Gall	1 st Vice President
X	Duane Perry	2 nd Vice President
	Lee Duckwitz	Past President
X	Jeremy Luttrell	Secretary
	Ernie Little	Treasurer
X	Randy Pearce	West Delegate at large
	Travis Wright	East Delegate at large
X	Steve Philips	Division 1 Region Rep
X	Gerry Maiatico	Division 2 West Region Rep
	Jimmy Csizmadia	Division 2 East Region Rep
X	Shawn Maddox	Division 3 Region Rep
	Todd Garwood	Division 4 Region Rep
X	Al Johnson	Division 5 Region Rep
	Vacant	Division 6 Region Rep
	Linda Hale	Division 7 Region Rep
	Brian McGraw	State Fire Marshal
X	Robby Dawson	Fire Service Board Representative

- President's Report – George Hollingsworth
 - Received an email from Delegate Travis Wright for his resignation from the board due to relocating residences.
- Treasures Report: – Ernie Little
 - See attached January and February reports

- Secretary's Report: – Jeremy Luttrell
 - minutes from the last meeting (approved as read)

- Committee Reports and Discussion:
 - Education Committee: Elaine Gall
 - Review the Conference Agenda
 - Have 48 registrants to date
 - Jimmy Csizmadia taking care of social event. With Travis' resignation from the group George appointed a small committee to include Jeremy Luttrell and Steve Phillips to help with social set-up.
 - Discuss group rates (pro's and con's)
 - There was a proposal to consider a group conference registration rate for those sending multiple members. George asked Jeremy to chair a workgroup/committee to discuss this after the spring conference.

 - Trust Agreement Rules Committee: George Hollingsworth, Elaine Gall, Lionel Duckwitz
 - Review proposed changes to the current trust agreement
Note - Board members should have already reviewed the document before the meeting.
 - Discussion on proposed amendments:
 - Article 6.1
 - Duane made motion to not move this amendment forward, Second by Steve Phillips. Robbie Dawson was not in favor of removing the two delegate at large position. Steve Phillips think he elected position is more important. George thinks that the people that are setting up and working the conference is important and wants to consider either paying for certain people that are helping. The motion was carried to NOT move the proposed amendment forward.

 - Article 6.1 (A) Option 1
 - Option 1 was voted on and denied to move forward.
 - Gerry Maiatico made a motion to move the second proposed amendment. Steve Phillips seconded. No discussion. Motion carried by voice vote.

 - Article 6.2
 - Motion by Steve Phillips to move forward. Seconded by Gerry Maiatico. Motion carried by voice vote.

 - Article 6.3
 - Motion by Steve Phillips. Second by Gerry Maiatico. Discussion ensued and Gerry and Steve withdrew motions.

- Motion by Gerry Maiatico to add the word “current” in front of Trustees, strike “Nine Trustees constitutes a quorum”, and remove “Fifty one percent....”. Second by Elaine Gall. Motion carried by voice vote.

- Article 7.1
- Duane Perry motioned to not move amendment forward. Second Steve Phillips. Motioned carried by voice vote. Amendment will not be moved forward.

- Article 7.3 (d)
- Motion by Steve Phillips to move amendment forward. Second by Duane Perry. Motion carried by voice vote.

- Article 7.3 “addition of sub-section (e)”
- Duane motioned to not move forward. Second by Elaine Gall. Motion carried by voice vote. Amendment will not be move forward.

- Article 7.4 (e)
- Randy Pearce motioned to move forward. Second by Steve Phillips. No discussion. Motion carried by voice vote. Duane Perry abstained from voting.

- Article 7.5 “addition of sub-section (d)”
- Motion by Gerry Maiatico to move forward as proposed. Second by Randy Pearce. Motion carried by voice vote.

- Article 7.8 (b)
- Motion by Duane Perry to move amendment forward as proposed. Second by Elaine Gall. No discussion. Motion carried by voice vote.

- Article 8.1 (B)
- Motion by Randy Pearce to move forward as proposed. Second by Steve Phillips. Motioned carried by voice vote. Motion denied by a vote of 5 to 3. The proposal will not be moved forward.

- Article 8.1 (B) (c)
- Motion by Gerry to move forward with the deleting “of Directors”. Second by Robbie Dawson. No discussion. Motion carried by voice vote.

- Article 8.1 (C) (c)
- Motion by Steve Phillips to not move proposed amendment forward. Second by Duane Perry. No discussion. Motion carried by voice vote. Proposal will not be moved forward.

- Article 8.1 (F)
- Motion by Gerry Maiatico to amend proposal by removing “Community Risk Reduction” and remove “three members”. Second by Steve Phillips. Motion carried by voice vote as amended.

- Article 8.1 (H)
- Motion by Steve Phillips to not move forward. Second by Elaine Gall. Motion carried by voice vote. Motion does not move forward.

- Article 8.1 (J)
- Motion by Steve Phillips to move forward. Second by Robbie Dawson. Motion carried by voice vote.

- Article 8.1 (K)
- Motion by Duane Perry to not move forward. Second by Steve Phillips. No discussion. Motion carried to not move this amendment forward.

- Article 14.2
- Motion by Robby Dawson to remove Article 14.2 entirely. Second by Randy Pearce. No discussion. Motion carried to remove the section.

- Discuss Proposed Change to current trust – Gerry Maiatico
 - Gerry discussed proposed change to sponsored attendance to training conferences and annual meeting for members of the Board. Discussion lead to the need of a policy instead of a Trust Agreement change.

- Code review Committee - Elaine Gall and George Hollingsworth
 - Fire Code edit by the Fire Services Board Code Committee.
 - Robby spoke about it and advised that the review committee has only gotten through 6 chapters and is still working on it.
 - There is a residential sprinkler amendment proposed by a citizen. Spoke at the board of housing meeting.
 - There was a stakeholders meeting at VFMA by the Fire Officials to discuss the curriculum of 1031, 1033, and Basic Law Enforcement. The plan is to approve the curriculum and send it to the Fire Services Board for approval in May 2017 with courses starting back up after July 1st.

- Legislative Committee Report – George Hollingsworth
 - Ed Rhoads consulting – nothing to report
 - VDFP bill for additional funds - At this time there has not been any change in funding.

- Bill to move the Fire Code from the Department of Housing to the Fire Services Board. Bill did not pass. Those that spoke in opposition of the bill stated that we would try to force residential sprinklers on home builders.
 - Merchandise Committee – Jimmy Csizmadia
 - Jimmy was not present but Duane spoke to him and he wants to know if the group wants to have free handouts for attendees like last year. George is concerned about getting an inventory list before ordering more. Duane would like to vote on his funding approval now and ensure the money is approved.
 - Jeremy brought up the possibility of having a nice button up shirt with embroidered logo for board members to purchase or organization to purchase
 - Motion by George Hollingsworth to purchase one button-up shirt for each of the current board members to amount not to exceed \$600. Second by Duane Perry. Motion carried by voice vote.
 - Meritorious Award Committee – George Hollingsworth
 - George Hollingsworth made a motion to present an award that was discussed.
 - Nominating Committee – Lionel Duckwitz, Robby Dawson, Ernie Little
 - Nothing to report
 - Events/Special Functions Committee – Travis Wright and Randy Pearce
 - Randy will get with Travis to work on door prizes.
- Old Business -
 - Develop a Committee to start working on a policy manual
 - Position descriptions - George Hollingsworth
 - George will send out an email to see who is interested in participating in the development of them.
- New Business –
 - Discuss group membership rates – will be tabled until after spring conference.
 - Building Code Academy Advisory Committee – Jimmy Csizmadia
 - Report on his first meeting
 - Jimmy attended the first meeting for this.

- Virginia Code Conference
 - Elaine advised that Travis was going to help with this but is now leaving.
 - Looking for someone to teach about AST/UST installation and testing.
 - Looking for someone to teach about Hazardous Materials. Any topic that someone can teach about.

- There being no further business the meeting was adjourned at 1:45 pm.

VFPA Treasurer's Report

1/2/2017

January 1, 2017 to January 31, 2017

Starting Balance in BB&T Checking

\$72,775.85

INCOME

1/30/2017 Deposit- 1 year membership- Peterson, Diedere - cc

\$35.00

1/30/2017 DEPOSIT BKCD PROCESSING VIRGINIA FIRE PREVENTI ACH CREDIT

\$35.00 Invoice 399

TOTAL

\$35.00

DISBURSEMENTS

1/4/2017 BILLING AUTHNET GATEWAY VIRGINIA FIRE PREVENTI ACH CORP DEBIT

(\$25.00)

Monthly Authorize.net fee

1/20/2017 OLB ACCOUNT *****3935 SERVICE FROM 12/20 TO 01/19 OFX ACCT SOFTWARE FEE

(\$9.95)

Monthly banking fee

TOTAL

(\$34.95)

OUTSTANDING CHECKS

1/27/2017 Check 1815- ICC Region VII

(\$100.00)

2017 ICC Dues

TOTAL

(\$100.00)

Ending Bank Balance

\$71,774.88

Checkbook balance should be

\$71,674.88

Check book balances with bank.

Funds from former Fulton Bank CD are still in the operational account.

**VFPA Treasurer's
Report**

3/1/2017

February 1, 2017 to February 28, 2017

Starting Balance in BB&T Checking

\$71,774.88

INCOME

2/1/2017 Deposit- 3 year membership- Swain, James - cc

\$60.00

2/1/2017 DEPOSIT BKCD PROCESSING VIRGINIA FIRE PREVENTI ACH CREDIT

\$60.00

TOTAL

\$60.00

DISBURSEMENTS

2/1/2017 FEES BKCD PROCESSING VIRGINIA FIRE PREVENTI ACH CORP DEBIT

(\$0.60) charge fee

2/1/2017 FEES BKCD PROCESSING VIRGINIA FIRE PREVENTI ACH CORP DEBIT

(\$1.74) charge fee

2/2/2017 BILLING AUTHNET GATEWAY VIRGINIA FIRE PREVENTI ACH CORP DEBIT

(\$25.00) Monthly Authorize.net fee

2/21/2017 OLB ACCOUNT *****3935 SERVICE FROM 01/20 TO 02/19 OFX ACCT SOFTWARE FEE

(\$9.95) Monthly banking fee

TOTAL

(\$37.29)

**OUTSTANDING
CHECKS**

3/1/2017 Check 1816- 2018 Richmond Conference

VFPA portion of 2018 Spring Conference
(\$3,000.00) Richmond Va

TOTAL

Ending Bank Balance

\$71,697.59

Checkbook balance should be

\$68,697.59

Check book balances with bank.