



Virginia Fire Prevention Association
Assisting Virginia Fire Marshals Offices

Board Meeting Minutes
August 31, 2016

Minutes –Wednesday, August 31, 2016 @ 10:05 AM

I. Meeting Opening

- a. Welcome
- b. Call to Order
- c. Roll Call of Board Members

X	George Hollingsworth	President
X	Elaine Gall	1 st Vice President
	Duane Perry	2 nd Vice President
X	Lee Duckwitz	Past President
X	Jeremy Luttrell	Secretary
	Ernie Little	Treasurer
	Randy Pearce	West Delegate at large
X	Travis Wright	East Delegate at large
	Steve Philips	Division 1 Region Rep
	Gerry Maiatico	Division 2 West Region Rep
X	Jimmy Csizmadia	Division 2 East Region Rep
X	Shawn Maddox	Division 3 Region Rep
	Todd Garwood	Division 4 Region Rep
X	Al Johnson	Division 5 Region Rep
	<i>Vacant</i>	Division 6 Region Rep
X	Linda Hale	Division 7 Region Rep
X	Ron	State Fire Marshal
X	Robbie Dawson	Fire Service Board Rep

"X" = Present at meeting

d. Introduction of Guests

- Cindy Davis – candidate for a position on the ICC Board spoke about her qualifications and interest in serving on the board and seeking VFPA's support and ICC Region VII support.
Motion by Lee Duckwitz to support Cindy Davis for a seat on the ICC Board.
Second by Elaine Gall
Motion carries on a vote of 8 yes and 2 no.
- Mike Maenner – Director, State Building Codes Office

II. Presidents Report

G. Hollingsworth

- Fire Code Rewrite/Work Group 2 – An internal DHCD committing will be meeting and developing a document
- George read a letter from William R. Bryant requesting the VFPA Board support for his nomination as the ICC Secretary/Treasurer.

Motion by Lee Duckwitz to support William Bryant for a seat on the ICC Board as Secretary/Treasurer.

Second by Travis Wright

Motion carries on a vote of 9 yes and 0 no. (Robby Dawson was not present for this vote)

- George mentioned that the Fire Inspector 1031 course was still being evaluated.
- There was a meeting at the state level to discuss the Virginia Fire Death total of 45 at this point of the year. Group will continue to meet.
- Should we invite other stakeholder groups such as VBCOA and others? The group’s general feeling was that it was a positive thing to improve interaction.

III. 1st Vice Presidents Report

Elaine Gall

- Virginia Code Enforcement Committee (VCEC), VBCOA, VPMIA, WICIT, July 23-26, 2017 at the Double Tree in Charlottesville. They will be hosting a training conference.
- Elaine and her staff attended the DHCD Virginia Rehab Code Module. Great training with multiple instructors from difference disciplines.

IV. 2nd Vice Presidents Report

Duane Perry

- Not present.

V. Past Presidents Report

Lionel Duckwitz

- Lee spoke about the annual budget and possibly adding the miscellaneous line item back in due to the cut backs from saving on the new membership management software.
- Lee will provide the Secretary a copy.

VI. Secretary’s Report:

Jeremy Luttrell

- Wild Apricot is still doing well for us. There have been a couple updates with the Wild Apricot system that make the web design portion even more user friendly.
- Gerry has been keeping up with social media postings.
- Discussion about doing a training session to get other members access to post to the calendar.

VII. Treasurers Report:

Ernie Little

- Absent but reports will be sent.

VIII. East Delegate at large

Travis Wright

- Travis is handling door prizes for fall conference.

Region 2 East

Jimmy Csizmadia

- Jimmy

Region 5

Al Johnson

- Al

Region 7

Linda Hale

- Linda

IX. West Delegate at large

Randy Pearce

- Not present.

Region 2 West

Gerry Maiatico

- Not present

Region 3

Shawn Maddox

- Mentioned the training that is going on in the Central Shenandoah Inspector or Investigator group.

Region 4

Todd Garwood

- Not present.

Region 6

Vacant

X. Committee Reports

a. Code Review Committee

George Hollingsworth

- Taken care of earlier

b. ICC Region 7

George, Duane, Jeremy (alternate)

- No report.

c. Fire Services Board

Robby Dawson

- Robby was not present. George read a letter that is being sent to the Governor by Melvin Carter about the code development process and the inclusion of the Fire Service Community. Stakeholder organizations in Virginia are listed on the document to sign in support of sending the document. George is listed as President of VFPA and the group was in favor of the signing of the document. George will send a final draft of the letter to the board members and we will post to the organization's website.

d. Out Reach Committee

Gerry Maiatico

- Nothing.

e. Training Committee

Elaine Gall

- The fall conference agenda has been finalized. Needs someone to teach the maintenance/fire official side of kitchen hood systems. Al Johnson and Jeremy Luttrell have

agreed to teach this portion of the program. Elaine is going on vacation this coming Friday and will not return until the 12th.

f. Merchandise Committee **Jimmy Csizamdia**

- Jimmy is ordering merchandise within budget allowance.

g. Legislative Committee **G. Hollingsworth**

- Nothing to report.

h. Bylaws/Trust Agreement Committee **Duane Perry**

- No report.

i. Scholarship Committee **Elaine Gall**

- Elaine has not done anything with this yet. George asked if we wanted to do a scholarship so that we can get the notification out.

XI. Old Business

- No old business to discuss.

XII. New Business

- No new business.

XIII. Meeting adjourned

- a. Next board meeting will be in October.